



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, 470TH MILITARY INTELLIGENCE BRIGADE
2450 STANLEY ROAD, SUITE 420
FORT SAM HOUSTON, TX 78234-5100

IASA-CDR

25 August 2005

MEMORANDUM FOR ALL MILITARY AND CIVILIAN PERSONNEL

SUBJECT: Policy Memorandum No. 4 - Safety

1. References:

- a. AR 385-10, The Army Safety Program, dated 29 February 2000
- b. AR 385-40, Accident Reporting and Records, dated 01 November 1994

2. Safety is a key concern to this Brigade for many reasons, ranging from preventing human injury to preserving scarce and precious resources for our critical mission. Although Battalion commanders and leaders at all levels have a special responsibility for the safety of individuals in their units, every member of the command has a personal responsibility to ensure that safety is integrated into all of our daily activities

3. Risk assessments are non-negotiable. We can prevent most accidents by adhering to safety requirements and remaining aware of safety implications in all activities. Thoroughly planned activities which follow common sense and safety rules are most likely to be accident-free.

4. Motor vehicle and motorcycle operators will comply with all state and military base safety requirements while operating their vehicles.

5. Safety is an inherent function of leadership and we must continue to address it as a top priority in everything we do, both on and off duty. Do your part to ensure the preservation of the Army resources, which have been entrusted to you. It is everyone's duty to report potential safety hazards to their supervisors immediately. You may also request assistance from the Brigade Safety Officer.

6. Staff Proponent for this policy is the Brigade Safety Officer.

RICHARD H. SADDLER
COL, MI
Commanding